

# NORTH CENTRAL PARKE COMMUNITY SCHOOL CORPORATION

## Minutes of the Regular Board Meeting Wednesday, February 19, 2020

### Call to Order

The North Central Parke Community School Corporation Board of School Trustees met in a regular session board meeting at 6:00 p.m. on Wednesday February 19<sup>th</sup>, in the Rockville Administration Building. The following Board members were present: Scott Ramsay, Kim Cooper, Mike Neeley, Gina Sunderman, Brandi Vandivier, Rusty Akers and Jim Wrightsman. Others in attendance included Karen Barnes, Dustin Jovanovich, Beth Faust, Shane Vandivier, Scott Schulz, Dwight Ashley, Ashley Brown, Erica Crane, Rena Uplinger, Brittany Poole, Melissa Smith and Kerry Ferguson.

### Review and Revision of Agenda

Mr. Schimpf indicated that there would be miscellaneous business added which would be a new appointment to the Parke County Public Library board. In addition, item 7b concerning administrative contracts was struck from the agenda.

### Approval of Minutes

The January 9<sup>th</sup> Regular Session Board Meeting Minutes and Executive Session Meeting were reviewed and approved. The initial motion was made by Mike Neeley, with a second by Rusty Akers. Vote 5-0-2, with Jim Wrightsman and Brandi Vandivier abstaining.

### Financial Business

Mr. Schimpf explained that the numbers this month were higher in part due to payments to the WRCTE and Special Ed Co-op that we have payments to this month for their services to our students. This added to more claims during this claim cycle. Kim Cooper made a motion and Gina Sunderman second with the Board voting 7-0 to approve the Payroll and Claims.

	<u>Prev. Yr.</u>	<u>Prev Month</u>	<u>Current Month</u>
Tot. Net Payroll	\$ 508,114.43	\$ 400,771.33	\$ 541,998.60
Tot. Net Claims	\$ 1,036,601.35	\$1,712,583.10	\$ 1,301,434.59
	=====	=====	=====Total
	\$1,544,715.78	\$2,113,354.43	\$1,843,433.19

### **Financial Reports**

On a motion by Brandi Vandivier and second by Rusty Akers the board voted 7-0 to approve the Financial Reports as presented.

### **ECA**

Extra-Curricular Monthly Financial Reports were approved on a 7-0 vote. The motion was made by Jim Wrightsman and second by Mike Neeley.

### **Utilities**

The Board reviewed the utility cost summary. It was reported by Mr. Schimpf that it is in the works to replace more lighting with energy efficient lighting. We will start that project when we have more man power available. No action was required as approval to pay coincided with approval of claims.

### **Monthly Transfers**

The Board has already approved amounts to be transferred for the year on a monthly basis. These transfers will continue each month unless a situation arises where we need to take another look at this practice at which time, the issue would be brought to the Board for reconsideration.

### **Requests and Communications**

Erica Crane provided an update on the Warrior Watch program which is in its first year at TRES. The program provides before and after school child care. They currently have 25 students enrolled in the program with 6 in the morning and 19 in the afternoon. This is an as needed program with the parents paying in advance. There have been no complaints and Mrs. Crane feels like the program will continue to grow. This has helped keep some students at TRES that may have had to transfer elsewhere due to childcare options. Rusty Akers also discussed grant options from International Paper for snack and supplies for Mrs. Crane to look into.

Dwight Ashley presented a proposal for PHHS students to be able to take a trip overseas through Education First. They are looking at the possibility of doing the first trip in March of 2022 to Italy and Spain. The cost of the trip would be \$3006.45 per student and they would like to be able to do fund raisers in advance to help the students with the cost. Mr. Ashley is in hopes of being able to do a trip every 2-3 years during their spring break week. It was discussed what the minimum number of students would be and the ratio of students to chaperon. There would also be a dual credit option for the students with follow up work to aid in that. With a motion from Brandi Vandivier and a second from Rusty Akers, the board vote 7-0 for Mr. Ashley to move forward with seeing what the interest is and number of students that would like to participate in a trip like this. Mr. Ashley will return to the board with a follow up to include other questions such as liability of school corporation and interest in trip at a later date.

**Personnel Report:**

The Board voted 7-0, on a motion made by Mike Neeley and seconded by Rusty Akers to approve the following ECA Appointments:

Nicole Bonomo	MS Track Coach (boys & girls)
Bob Mellon	MS Baseball Coach
Samantha Gregg	Elementary Volleyball Coach
Reece Hunt	8 <sup>th</sup> Grade Boys Basketball Coach 50% (resigned)
Scott Milner	8 <sup>th</sup> Grade Boys Basketball Coach 50% (added)
Lainey McCrory	PHHS Asst Softball Coach
Marcus Johnson	Girls Tennis Volunteer
Brianne Shields	Varsity Track Coach 34% (approved earlier @ 100%)
Brian Moore	Varsity Track Coach 33% (added)
Alexa Tyrrell	Varsity Track Coach 33% (added)
Brian Moore	Asst Track Coach 34% (approved earlier @100%)
Brianne Shields	Asst Track Coach 33% (added)
Alexa Tyrell	Asst Track Coach 33% (added)

**Recommendation to approve Non-Certified resignations**

A motion was made by Jim Wrightsman and second by Kim Cooper with a vote of 7-0 to accept the following resignations:

- Macie Wallace PHHS/RES School Nurse effective February 21, 2020.
- Rebecca Mrazik PHHS Sp Ed IA effective January 24, 2020.

**Recommendation to Employ Subs for Certified Staff:**

The board voted 7-0 with Kim Cooper making the motion and Mike Neeley second to employ Jane Noel and Lou Ann Spurr as subs for two certified employees.

Jane Noel will sub for Stephanie Foxworthy during her maternity leave. Ms. Noel will be sub paid (\$70.00) for the first 14 days; on the 15<sup>th</sup> day she will be paid teacher pay since she has a teaching license. Per the 2019-2020 Master Contract her pay will be at a level 15. Approx. days: April 6-May 22, 2020.

Lou Ann Spurr will be subbing for Jeffrey Thompson’s during his FMLA leave. Ms. Spurr will be paid sub pay (\$70.00) for the first 14 days; on the 15<sup>th</sup> day she will be paid teacher pay since she has a teaching license. Per the 2019-20 Master Contract her pay will be at a level 15. Approx. dates: Feb 12-Mar 3, 2020.

**Recommendation to Employ Non-Certified Staff**

On a motion from Gina Sunderman and second from Brandi Vandivier, the board voted 7-0 to employ the following Non-Teaching staff. Salary and benefits will be as per Non-Teaching Personnel Handbook.

Jarred Russell, 5.75 hr. PHHS Special Ed IA effective January 27, 2020  
 Alexander Anderson 4.5 hr. TRES ASL effective February 3, 2020

**Old Business**

There was no old business to discuss.

**New Business**

With a motion by Rusty Akers and seconded by Mike Neeley the board voted 7-0 to accept the following donations:

<u>School</u>	<u>Donor</u>	<u>Amount</u>	<u>Account</u>
TRES	Mt Hermon Bible Church	\$50.00	TR Café-Student Lunches
RES	Western In Comm Foundation	\$1001.59	STEM Day RES
TRES	Andy & Sarabeth Marcinko	\$20.00	TRES Fine Arts Day
PHHS	Dwight Ashley	\$120.00	FACS Dept Catering-Staff meal
RES/PHHS	Walmart	\$2500.00	Harpold Grant-PE Equipment
PHMS	Byron Christian Church	\$50.00	MS Academic Banquet
RES	St Joe Ladies Group	\$17.00	RES Kindergarten Milk
RES	International Paper	\$1000.00	Jovanovich-Classroom Supply
PHHS	International Paper	\$1000.00	Harpold Grant-Health Equip.
TRES	Rockville Tri Kappa	\$75.00	Nurse Fund
RES	Rockville Tri Kappa	\$75.00	Nurse Fund
RES	Parke Co Comm Foundation	\$199.00	Baxter-Assessments
RES	Parke Co Comm Foundation	\$1000.00	Title I Night-Curiosity Dome
RES	Riggen Inc	\$100.00	STEM Day RES
RES	Scott Pet Products Inc	\$250.00	STEM Day RES
PHHS	REMC	\$500.00	Youth WR Program
TRES	Parke Co Comm Foundation	\$1000.00	TRES Student Activity Fund
RES	Parke Co REMC	\$100.00	STEM Day RES
TRES	John & Jean Ann Craycraft	\$200.00	TRES Leader in Me
TRES	John & Sharon Malone	\$125.00	TRES Leader in Me

For a grand total donated this month of \$9,382.59

The Board approved the following fundraiser:

<u>Club/Organization</u>	<u>General Description</u>	<u>Use</u>
FCCLA	Candy Grams	National Leadership Conference

Mike Neeley made the motion and Brandi Vandivier second with a vote of 7-0 to approve.

**Approval of Student Transfers**

With a motion from Brandi Vandiver and second from Jim Wrightsman the board voted 7-0 to accept the following student transfers:

<u>Student</u>	<u>From</u>	<u>TO</u>
Jonnie Southard (11 <sup>th</sup> grade)	South Vermillion	PHHS
Grayson Mrdja (10 <sup>th</sup> grade)	South Vermillion	PHHS
Ashton Mrdja (9 <sup>th</sup> grade)	South Vermillion	PHHS

#### Approval of Out of State Field Trip

The WRCTE Cosmetology Program is planning on attending American's Beauty Show at Chicago's McCormick Place West on April 20<sup>th</sup>. All eight students are planning on participating in the field trip. They will take a Turner Charter Bus (with expenses covered by Thompson's College of Cosmetology). Chaperones will be provided by the Cosmetology School. By a motion from Rusty Akers and second by Kim Cooper the board voted 7-0 to approve this opportunity for the students.

#### Obsolete Equipment:

The board voted 7-0, motion by Kim Cooper and second by Brandi Vandiver, to dispose of the following equipment: Two old vacuums, old lockers from the outdoor locker room and weight room benches.

#### Non- Certified Sick Bank:

It was approved by the board to allow Tina Wilson, who suffered stroke in November, to utilize 28 days from the sick bank which is consistent with our policy regarding usage of days. A motion was made by Mike Neeley and second by Gina Sunderman with a 7-0 board vote.

#### Cancellation of Old Checks:

On a motion by Rusty Akers and second by Gina Sunderman the board voted 7-0 to cancel a check issued to Jones School Supply in the amount of \$30.15 from 4/20/17 due to not being cashed. The money will be receipted back to the General Fund.

#### Textbook Refund Policy:

The board discussed the refunding policy for over payment on student's textbook accounts. This is due to schedule changes, graduation or withdraw from the corporation. There are sometimes very small amounts that are less than the cost of postage and the time it takes them to get sent out. A motion was made to approve with the option to come back to it if they need to make changes. The motion was made by Mike Neeley and second by Rusty Akers with a 7-0 vote.

#### Senior Trip:

This trip is gifted by the Junior Class to Holiday World. The class sponsors along with Mr. Ashley have picked the date of May 19<sup>th</sup>. Brandi Vandivier made a motion and it was second by Rusty Akers with a 7-0 vote.

#### School Calendar:

The school calendar was discussed for the school year of 2020-2021. Some changes were made with an eLearning day for Parent/Teacher conferences, changing the flex days in the order of

which are used first and the possibility of using eLearning days instead of flex days. The motion was made by Mike Neeley and second by Rusty Akers with a 7-0 vote to approve as submitted.

#### Miscellaneous Business:

The Parke County Public Library has an appointment that is made by the North Central Parke CSC Board of Directors. The Library Board has recommended Roberta Hobbs be appointed to the board. The motion was made by Brandi Vandiver and second by Kim Cooper and the board voted 7-0 to have Roberta Hobbs replace Patricia Lohrman on the Library Board.

#### Superintendent's Report:

Mr. Schimpf went over several items in his report. First was the ADM count for February. The student count was up 7 students from the first semester. The second count does have money attached to it now so there is a financial interest along with having more students in the family of NCP to provide a great education to.

Informal negotiations for next year will begin in the near future. Mr. Schimpf has spoke to the Teachers Association about putting some sort of group together with non-union members involved. They have scheduled a meeting on Monday, February 24<sup>th</sup> to get together with 8 union members and 4 non-union members to talk about some ideas so that we can offer up a contract that everyone is happy about within our financial constraints. Next month Mr. Schimpf will bring forward some ideas on ways to save as well as ideas on ways to bring in some additional funds. It is likely that we may have to reduce some positions, but important that we act while we have a cash balance. We want to prepare ourselves in advance and be able to look at all our options.

Administrative office update. Mr. Schimpf is still looking at all options and trying to come up with ideas of what might be done to move three staff members to Rockville Administration Building. Three quotes have been obtained and the prices differ considerably between all three contractors for the exact same work. Mr. Schimpf will continue to pursue options and talk with Building Trades to see if they are an option for doing some of the work.

#### Books on the Bus:

Friends of the Library have provided bags with library books for the students to read with riding the bus. There are some students that are really involved with one bus that have requested two bags of books for their students to look through. They are currently working on a survey to get to the drivers at the end of the year to see what their thoughts are on the program.

#### Comments from the Public:

Dustin Jovanovich addressed the board about the possibility of live streaming the board meetings. Mr. Jovanovich mentioned that he had a few parents and teachers asking if the board would consider doing this. Scott Ramsay mentioned that this has been brought up before with the current board and didn't think it was something that they wanted to pursue. Brandi Vandivier mention that it is something she has mentioned before and she would totally support it.

**Future Meeting Dates:**

The next regular meeting will be Wednesday, March 18<sup>th</sup> at 6:00pm in the Rockville Administration Building.

**Adjournment**

**The regular session was adjourned at 7:23 pm**

North Central Parke Community School Corporation

\_\_\_\_\_  
Scott Ramsay, President

\_\_\_\_\_  
Jim Wrightsman, Member

Absent

\_\_\_\_\_  
Rusty Akers, Vice-President

\_\_\_\_\_  
Brandi Vandivier, Member

\_\_\_\_\_  
Kimberly Cooper, Member

\_\_\_\_\_  
Mike Neeley, Member

ATTEST:

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Gina Sunderman, Secretary