

NORTH CENTRAL PARKE COMMUNITY SCHOOL CORPORATION

Minutes of the Regular Board Meeting Wednesday, April 15, 2020

Call to Order

The North Central Parke Community School Corporation Board of School Trustees met in a regular session board meeting at 6:00 p.m. on Wednesday March 18th, via Zoom due to the Covid-19 Pandemic. The following Board members were present: Scott Ramsay, Kim Cooper, Mike Neeley, Gina Sunderman, Jim Wrightsman and Brandi Vandivier with Rusty Akers absent. Others in attendance included Karen Barnes, Dustin Jovanovich, Beth Faust, Debbie Hicks, Jennifer Schlatter, Molly Blystone, Alexa Tyrrell, Vonessia Harmon, Genna Newnum, Roberta Hobbs, Shane Vandivier, Stephanie Studebaker, Jan Jeffries, Ron Alabaugh, DeLisa Schelsky, Karen Baxter, Kerry Ferguson, Lori Brown, Corey Ranson, Rebecca Cory, Lisa Wrightsman, Anthony Thompson.

Review and Revision of Agenda

Mr. Schimpf indicated that there would be three items on miscellaneous business added which include the following; maternity leave for Genna Newnum, Department of Education evaluation plan and the third item is clarification of coaches and ECA pay.

Approval of Minutes

The March 18th Regular Session Board Meeting Minutes and Executive Session Meeting were reviewed. Brandi Vandivier had a correction on last month's minutes. It was listed as a 7-0 vote during the approval of Matt Miller filling in for Kylie Gates' maternity leave, but during that time Brandi was disconnected (via phone) and did not hear all the discussion. The vote should have been 6-0-1 with Brandi abstaining. With that correction noted the minutes approved. The initial motion was made by Mike Neeley, a second by Jim Wrightsman with a 6-0 vote.

Financial Business

Mr. Schimpf commented that again there was nothing out of the ordinary on the claims or payroll this month. He mentioned that a three-pay month always makes the numbers look a bit askew and claims a year ago were high due to consolidation and the work done on the schools and the rebranding. Mike Neely made a motion and Kim Cooper second with the Board voting 6-0 to approve the Payroll and Claims.

| | <u>Prev. Yr.</u> | <u>Prev Month</u> | <u>Current Month</u> |
|------------------|------------------|-------------------|----------------------|
| Tot. Net Payroll | \$ 559,099.35 | \$379,022.56 | \$337,089.21 |
| Tot. Net Claims | \$ 991,084.40 | \$676,141.12 | \$626,583.99 |
| | ===== | ===== | =====Total |
| | \$ 1,550,183.75 | \$1,055,163.68 | \$963,673.20 |

Financial Reports

Superintend Schimpf noted that in addition to the typical monthly reports there is also a quarterly cash summary for the first quarter of 2020 which indicates that the balances continue to decline and they are just a measure of our current status. On a motion by Mike Neeley and second by Kim Cooper the board voted 6-0 to approve the Financial Reports as presented.

ECA

Extra-Curricular Monthly Financial Reports were approved on a 6-0 vote. The motion was made by Gina Sunderman and second by Jim Wrightsman.

Utilities

The Board reviewed the utility cost summary. No action was required as approval to pay coincided with approval of claims.

Monthly Transfers

The Board has already approved amounts to be transferred for the year on a monthly basis. These transfers will continue each month unless a situation arises where we need to take another look at this practice at which time, the issue would be brought to the Board for reconsideration.

Requests and Communications

There were no Requests and Communications.

Personnel Report:

Retirement Non-Certified Staff:

A letter of retirement was submitted by Rick Akers after over 20 years of service. The board approved by a 6-0 vote with a motion made by Kim Cooper and second by Jim Wrightsman. Appreciation was made for his years of service.

Resignation of Certified Staff:

Mindy Earley submitted her letter of resignation from the Middle School. She would prefer to be a full-time aide if possible. She is resigning from the FFA Advisor position as well as the position of Ag teacher. Kim Cooper asked if we would be advertising this position. The board discussed the need for the position to be filled and decided the position should be posted. The board voted 6-0 with Mike Neeley making the motion and a second by Brandi Vandivier.

Old Business

There was discussion last month on Matt Miller filling in for Kylie Gates during maturity leave. Mr. Schimpf wanted to express appreciation for him stepping into this position earlier than anticipated. His first date of employment was April 1st. He will work the first 14 days being paid as a substitute teacher just like any other teacher that fills in who has a teaching license. The remainder of the year until May 19th he will be paid as a teacher as we discussed at a level 9 which would be for a period of 21 days. Since it was approved by the board at the March 18th meeting, no action was needed.

New Business

Donations:

With a motion by Brandi Vandivier and seconded by Kim Cooper the board voted 6-0 to accept the following donations:

| <u>School</u> | <u>Donor</u> | <u>Amount</u> | <u>Account</u> |
|---------------|------------------------------|--------------------|-----------------------|
| PHHS | Parke Heritage Boosters | \$513.17 | HS Softball |
| PHMS | Parke Heritage Boosters | \$450.00 | PHMS Academic Banquet |
| PHHS | R. Brandon Clapp | 2011 Chevy Equinox | Auto Tech Class |
| TRES | Beta Phi Epsilon Sigma Alpha | \$50.00 | TRES School Nurse |

Total monetary donations this month of: \$1,013.17

School Meal Prices: Superintendent Schimpf shared with the board the current meal prices for students as \$2.35, \$2.60 and \$2.70 at each respective building. The maximum increase that is allowed is 10 cents per year. Mr. Schimpf recommended that the board increase the meal prices the full 10 cents to maintain a positive balance in the cafeteria account, which has become increasingly difficult as with free lunches for kids during the Covid-19 pandemic. This would help us make up the cost or break even. Mike Neeley made a motion and Jim Wrightsman seconded with the board voting 6-0 to approve.

Miscellaneous Business:

The first item of miscellaneous business was maternity leave for Genna Newnum. This was previously approved at last month's meeting. She has submitted a letter to continue to teach her class until the end of the semester. She has planned out the next 16 days of instruction and believes it would be a better experience for her students. A motion was made by Brandi Vandivier to allow her to do that and seconded by Gina Sunderman with a 6-0 vote by the board.

The Department of Education has distributed guidance on teacher evaluation plans with two options. Superintendent Schimpf discussed the plans with the Teacher's Association and administrators and a copy was presented to the board via email. The board looked at the options and some discussion was made. Superintendent Schimpf recommended option one. Mike Neeley made the motion and Jim Wrightsman seconded with the board vote 6-0.

The last item of miscellaneous business is clarification on pay for spring coaches. The March board meeting approved a resolution to pay non-certified personnel through the COVID-19 pandemic that is sufficient for paying coaches. Many spring coaches have put in time for their season prior to the closing of school. The board discussed honoring everything for this school year. No action was needed since it was approved at the prior meeting.

Superintendent's Report:

Mr. Schimpf reiterated the Coronavirus COVID-19 restrictions have been raised significantly and Zoom was the best option for the April meeting. Depending on what the restrictions are in May will determine if we go a different route in the future. He stated that the board is trying to be as transparent as possible and will continue to have postings and advertise on our website.

Superintendent Schimpf went over the school year end date that is May 19th for students. The corporation stayed with the three days a week for eLearning to have some consistency. This format will put the corporation within the guidelines of the 20 waived days.

Mr. Schimpf noted that there is still discussion on Commencement. Some type of parade or having the students on the town square has been a couple of ideas to recognize the kids for the accomplishments they have made. There has also been contact with other schools to find out their commencement plans.

Plans for Fall registration and getting Freshmen and Sixth Graders acclimated to their new buildings has been discussed. This is usually done at the end of the school year, but those students moving up next year have not had that opportunity this year.

Movement of the Auto Tech and Ag programs was highlighted. The Auto Tech program has been discussed on numerous occasions. One possibility is to move the Auto Tech class to the bus barn and get some pricing to see if it is cost prohibitive with some improvements, and possibly adding

some office space to that building. This would then free up the Auto Tech space to expand the Ag Program giving each a better location.

The final item in the Superintendent Report is the Preschool and Life Skills classrooms. These programs continue to grow. Next year the preschool is going to have 30 kids which may result in adding another pre-K teacher. This would be a position that is shared by the Co-Op, so would not be completely funded by NCP. The life skills program is looking at a similar situation at 17 plus, students. The concept that is being looked at for the life skills program is splitting into a K-2 and 3-6 program. K-2 would stay at TRES and 3-6 would move to the Middle School in the FAC room. There would be some updating needed to the restroom in the Middle School area.

Comments from the Public:

None

Future Meeting Dates: The next regular meeting will be Wednesday, May 20th at 6:00pm at Parke Heritage High School. (tentatively)

Adjournment

The regular session was adjourned at 6:47 pm

North Central Parke Community School Corporation

Scott Ramsay, President

Jim Wrightsman, Member

Absent

Rusty Akers, Vice-President

Brandi Vandivier, Member

Kimberly Cooper, Member

Mike Neeley, Member

ATTEST:

Gina Sunderman, Secretary