

NORTH CENTRAL PARKE COMMUNITY SCHOOL CORPORATION

Minutes of the Regular Board Meeting Wednesday, June 17, 2020

Call to Order

The North Central Parke Community School Corporation Board of School Trustees met in a regular session board meeting at 6:00 p.m. on Wednesday May 20th. The following Board members were present: Scott Ramsay, Kim Cooper, Mike Neeley, Gina Sunderman, Brandi Vandivier and Rusty Akers. Jim Wrightsman was absent. Others in attendance included Karen Barnes, Vonessia Harmon, Debbie Hicks, Dustin Jovanovich, Shane Vandivier, Susan Seitz, Rena' Uplinger, Jeff McCoy, Roberta Hobbs, Lori Brown, Ashley McAmis, Dwight Ashley, Rick Akers, Jean Akers, Rick (Jr) Akers, Lisa Wrightsman, Roy Wrightsman, Jackson Wrightsman, Elliott Wrightsman, Andy Schouten and Barb Schouten.

Retiree Recognition

President Scott Ramsay recognized Custodian Rick Akers who is retiring after 19 ½ years of service to the school district. He was presented with a certificate and token of appreciation for his years of service with the school corporation. Mr. Akers introduced his family members and expressed his appreciation for the recognition.

Review and Revision of Agenda

Superintendent Schimpf had four additional items to add to the Miscellaneous agenda. They included recommendation for the athletic director position at the Parke Heritage Middle School, clarification of placement for the RES 4th grade teaching position, football bleachers at PHMS, and a Blanket Resolution of School Board Policies during COVID-19.

Approval of Minutes

The board reviewed the May 20th Regular Session Board Meeting Minutes and Executive Session minutes. A motion was made by Mike Neeley and second by Rusty Akers with a 6-0 vote to accept the minutes as written.

Financial Business

Mr. Schimpf noted that the total payroll and claims were down \$280,000.00 from last year during this month which is trending in the right direction. Gina Sunderman made a motion and Brandi Vandivier second with the Board voting 6-0 to approve the Payroll and Claims.

	<u>Prev. Yr.</u>	<u>Prev Month</u>	<u>Current Month</u>
Tot. Net Payroll	\$388,235.94	\$379,103.00	\$335,323.85
Tot. Net Claims	\$ 817,122.35	\$511,075.39	\$585,813.87
	=====	=====	=====Total
	\$ 1,205,358.29	\$890,178.39	\$921,137.72

Financial Reports

Superintendent Schimpf pointed out that the textbook fund as a whole is looking healthier. The cafeteria fund is currently showing a large negative and has been for months now. He will be looking into Rainy Day, FEMA, USDA and Care Act to get the acct out of the hole. The majority of this comes from the feeding program that the corporation has been doing since the COVID-19 Pandemic. The board members discussed the number of students that we are currently feeding each week and the other options for the students if we discontinued the program at the end of June. It was noted that the cafeteria program is currently negative \$46,475.00 and that the account usually just breaks even each year. It was recommended that Lori Brown post a message on Social Media to announce the program will end at the end of June and if families need further assistance, to contact the corporation so that they can be connected with other organizations for help. With a motion by Kim Cooper and seconded by Brandi Vandivier, the board voted 6-0 to approve the financial reports.

ECA

There was nothing out of the ordinary showing on the Extra-Curricular Monthly Financial Reports. They were approved on a 6-0 vote. The motion was made by Rusty Akers and second by Gina Sunderman.

Utilities

The Board reviewed the utility cost summary. No action was required as approval to pay coincided with approval of claims. Superintendent Schimpf shared that the costs were down significantly over last year, due to the closure of buildings.

Requests and Communications

There was no Requests and Communications.

Personnel Report:

It was recommended to the board to increase the hours of Alex Anderson, American Sign-Language Interpreter (TRES) from 4.5 hours to 6.5 hours effective 8/10/20. A motion was made by Brandi Vandivier and second by Mike Neeley by a 6-0 vote.

Mr. Schimpf recommended to the board to add Melissa Gillogly to the Functional IA position at (TRES/PHMS) at 5.75 hrs. a day effective 8/10/20. Rusty Akers made the motion and Kim Cooper seconded with a 6-0 vote.

Superintendent Schimpf explained that the following ECA Volunteer/Appointment (Leadership Position) for Becky Loudermilk needed to be approved by the board since the leadership position had been passed down to someone else in that building not knowing that Becky had already completed the work. Due to budgeting on four position for each building and only three positions from the Middle School being filled, it was recommended to pay Becky Loudermilk from the Middle School account for this leadership position. A motion was made by Gina Sunderman and seconded by Mike Neeley with a 6-0 vote.

Amy Rapp has requested the transfer from RES Cafeteria site manager (8 hrs.) to Pre-school IA at RES (8 hrs.). This is a shared position with the pre-school Cooperative. Kim Cooper made the motion and Gina Sunderman second with a vote of 6-0 by the board.

A change in title was recommended for Anita Delp from a Full time Special Needs IA (8 hrs.-RES) to a Pre-School IA (8 hrs.- RES). Brandi Vandivier asked for clarification on whether the pre-school positions were new positions. It was noted by Mr. Schimpf they were positions that already existed but were just not filled. Rusty Akers made the motion and Mike Neeley second with a 6-0 vote.

The board voted 6-0, motion by Mike Neeley and second by Brandi Vandivier, to change Brooke Riffe from 50% teacher/50% test coordinator to 100% teaching Alternative Ed./ test coordinator.

The board approved to accept the resignation from Sandra Warren RES Cafeteria Cook effective 5/22/20. Rusty Akers made the motion and the second was by Gina Sunderman with a 6-0 vote.

There was a request to have sick days transferred to Kathy Pruett from the sick leave bank. Superintendent Schimpf recommended that 13 days be transferred to Kathy, and while she is eligible for 15, there is only 13 available at this time. There was some discussion by the board on who should manage this. A motion to approve was made by Kim Cooper and second by Rusty Akers with a 6-0 vote from the board.

Old Business

Superintendent Schimpf updated the board on the handrails for the PHHS football bleachers. It was discussed last month and approved to go with Lee Company to have those completed. After the meeting it was found out that City Welding had already been at work on the handrails and we were able to have them complete the project. Mr. Schimpf wanted to publicly thank City Welding for there work on the handrails and for saving the corporation money on the project.

Heather Goss was approved last month for the PHMS Ag teacher position, but no level was approved for her at that time. Superintendent Schimpf recommended that Heather be hired in at a level 2 for this position. Gina Sunderman made the motion and the second was made by Rusty Akers with a 6-0 vote.

New Business

Donations:

With a motion by Mike Neeley and second by Brandi Vandivier the board voted 6-0 to accept the following donations:

<u>School</u>	<u>Donor</u>	<u>Amount</u>	<u>Account</u>
PHHS	Dennis J & Lee Ann Brubeck NP Fund	\$1,000.00	Class of 2020 Senior Signs
RES	Rockville Rotary	\$500.00	RES Robotics
TRES	Parke Adult Tutoring Service	\$1,000.00	Branson-TRES Literacy
TRES	Parke Adult Tutoring Service	\$329.56	Hobbs- TRES Literacy
TRES	Parke Adult Tutoring Service	\$350.00	Deters-TRES Literacy
TRES	Parke Adult Tutoring Service	\$200.00	Powell-TRES Literacy
TRES	Parke Adult Tutoring Service	\$250.00	Mathis-TRES Literacy
RES	American Dairy Association	\$800.00	KDG Milk Program
TRES	Rockville Rotary	\$1,000.00	TRES LIM
TRES	Walmart	\$1,500.00	TRES LIM
PHHS	Alsop Chevrolet	\$7,500.00	PHHS Football

Total monetary donations this month of: \$14,429.56

Superintendent Schimpf updated the board on the changes to the handbooks that was made by the principals. Some of the changes included a uniform attendance policy across the buildings and some additional requirements for graduation in the High School. Also, there were some adjustments in personal finance courses. Brandi Vandivier made the motion to approve the handbooks and Gina Sunderman seconded with a 6-0 board vote.

Textbook rental fees were presented to the board. Rusty Akers asked about the cost of textbooks for 4th grade and questioned why that grade seems to be higher than the other grades. It was explained that 4th grade does have one consumable that is higher than the other grades. Superintendent Schimpf also noted that to avoid there being gaps in the kid’s education when they get to Middle School, they are trying to align the elementary grades to be taught the same curriculum in each grade. Lisa Wrightsman added that in the past each school had their own adoptions on textbooks, but the past few years the elementary schools were trying to adopt the same books in each grade to get the curriculum being taught closer to the same. Rusty Akers made the motion to accept the textbook fees as presented with Brandi Vandivier second and the board voting 6-0.

Approval of the Treasurer's Bonds was recommended to the board to cover the Corporation and ECA Treasurers for the period of July 1, 2020-June 30, 2021. They are as follows:

Vonessia Harmon- Corporation Treasurer \$50,000.00

Deborah Hicks- Deputy Treasurer \$25,000.00

Stephanie Wright-ECA Treasurer \$25,000.00

Employee Blanket Bond \$100,000.00

Mike Neeley made the motion and it was seconded by Gina Sunderman. The board voted 6-0 to accept.

The bleachers at the Parke Heritage Middle School was recently assessed for safety and condition. The report from BR Bleachers was received and it has been recommended that they be replaced. Mr. Schimpf has recommended that the bleachers be removed and replaced. After much discussion with the board on the cost of replacing the bleachers and the number of games that will be played at the Middle School and estimated fans in attendance, the board voted to table the replacement at this time. Many options were discussed and Superintendent Schimpf will look into those options and bring back more information to the board at the next board meeting. The motion to table was made by Mike Neeley and seconded by Rusty Akers with a 6-0 board vote.

The board approved the following student transfers for the 2020-2021 school year.

<u>Student</u>	<u>Grade</u>	<u>From</u>	<u>To</u>
Jackson Williams	9	S. Vermillion	PHHS
Katelyn Williams	11	S. Vermillion	PHHS

Brandi Vandivier made the motion to accept the student transfers and Gina Sunderman made the second with a 6-0 vote.

Miscellaneous Business:

First item in miscellaneous business is that the Department of Education has released a number of guidelines due to COVID-19. The first of which is for the Board to adopt is a blanket resolution suspending future policies that conflict with statutory waivers or extensions granted by the Governor, IDOE or the Indiana General Assembly. Superintendent Schimpf read through the resolution and it has been made part of these minutes. Brandi Vandivier made the motion to approve the policy and Mike Neeley made the second. The board voted 6-0 to accept the resolution.

Superintendent Schimpf presented to the board a recommendation from Mr. Scott Schulz, Principal at PHMS to have Jeff McCoy be placed as 50% full time teacher and 50% Athletic Director at PHMS. This will fill the position internally. Mr. McCoy's pay rate will be \$30,651.00 for the 50% time as Athletic Director and \$20,765.00 for the 50% time as a full teacher at his previously established level 10. Contract length will be 192 days. The motion to accept was made by Rusty Akers and seconded by Kim Cooper with a board vote of 6-0.

Two other items presented to the board for clarification that did not need a board vote were regarding personnel positions. The open fourth grade position at Rockville Elementary is going to be filled by Samantha Forrest who will be transferring from the middle school. In addition, Faith York will be transferring from her position at the middle school to the Life Skills position at Turkey Run Elementary.

Superintendent's Report:

Superintendent Schimpf had a brief updated to the board on COVID-19 Pandemic. The State has provided a number of recommendations for the coming school year. The main goal is to start school at the regular time and provide services that the parents will want to send their kids to. Mr. Schimpf noted that he wants to make the upcoming school year as normal as possible and would like to have a work session with the board to go over plans and safety precautions. Brandi Vandivier commented on inviting the local health department to sit in on the work sessions to help in providing input.

Some reminders of upcoming events were made for the graduation commencement on July 24th at 7:00 pm at PHMS and the Jr/Sr Prom will be held July 25th at PHHS.

Mr. Schimpf updated the board on the surveys that were sent out to the parents and community members in reference to some of the guidelines that are being released by the state. Some of the questions involved having the kids wear masks during the school day. The board is tentatively looking at July 8th to go over the surveys during a work session.

The High School lighting project with Energy Harness will start June 18 with work on installing LEDs at the high school. This work was approved months ago but was held off on a start date due to the Pandemic.

Superintendent Schimpf expressed appreciation for a Superintendent Plaque that was sponsored by the Rockville Alumni Committee that listed all of the Superintendents from the Turkey Run and Rockville School Corporations prior to consolidation. Larry Gambiani coordinated it along with Chris Lear, Jared Thompson, Tim Smith, Brock McMullen, Rich Schelsky, Angie Neeley, Emily Secuskie and Brett McMullen. The plaque has been hung in the NCP Corporation Office at 602 Howard Ave in Rockville.

The board was updated on the switching of phone providers from AT&T to Bloomingdale Home Telephone. This will take place during the last week of June. The Superintendent is confident that Bloomingdale Telephone will provide great service while at the same time keep business local.

Comments from the Public:

None

Future Meeting Dates: The Board plans to hold a special session on July 8 to discuss the reopening plans of NCPSC for this fall. The next regular meeting will be Wednesday, July 15th at 6:00pm at Parke Heritage High School.

Adjournment

The regular session was adjourned at 7:17 pm
North Central Parke Community School Corporation

Scott Ramsay, President

Rusty Akers, Vice-President

Kimberly Cooper, Member

ATTEST:

Gina Sunderman, Secretary

Absent

Jim Wrightsman, Member

Brandi Vandivier, Member

Mike Neeley, Member