

# NORTH CENTRAL PARKE COMMUNITY SCHOOL CORPORATION

## Minutes of the Regular Board Meeting Wednesday, November 11, 2020

### Call to Order

The North Central Parke Community School Corporation Board of School Trustees met in a regular session board meeting at 6:00 p.m. on Wednesday, November 11<sup>st</sup>. The following Board members were present: Scott Ramsay, Kim Cooper, Mike Neeley, Brandi Vandiver and Rusty Akers, Jim Wrightsman, and Gina Sunderman via Zoom. Others in attendance included Karen Barnes, Vonessia Harmon, Rena’ Uplinger, Jane Noel, Shane Vandivier, Steven Hartman, Audra Long, Jenny Benjamin, Ashley McAmis, Jeff Thompson, Kevin Roach, Ed Kutch, Stephanie Foxworthy, Susan Seitz, Leitha Stone, Beth Faust, Jennifer Schlatter, Darlene Ayres, Molly Blystone, Mark Spelbring, Ron Alabaugh, Veronica Hill, Alexa Tyrrell and Elise Pratt.

### Approval of Minutes

The October 21<sup>st</sup> Regular Session Board Meeting Minutes and Executive Session Meeting were reviewed. A motion was made by Rusty Akers to approve and seconded by Mike Neeley with a 5-0-2 vote, Jim Wrightsman and Gina Sunderman abstaining due to being absent.

### Financial Business

Superintendent Schimpf went over the claims and payroll. Kim Cooper made a motion and Brandi Vandivier the second with the Board voting 7-0 to approve the Payroll and Claims.

	<u>Prev. Yr.</u>	<u>Prev Month</u>	<u>Current Month</u>
Tot. Net Payroll	\$ 510,406.79	\$356,929.26	\$380,171.91
Tot. Net Claims	\$1,229,224.52	\$658,194.08	\$752,391.59
	=====	=====	=====Total
	\$ 1,739,631.31	\$1,015,123.34	\$1,132,563.50

### Financial Reports

Superintendent Schimpf pointed out that the Operations Fund is down \$707,000.00 and the Education Fund is up \$772,000.00. Scott Ramsay asked what month we would get the property tax draws into the Operation Fund. Mr. Schimpf stated those are deposited every 6 months, so June and December would be when the deposits are made. Jim Wrightsman made the motion to approve and Rusty Akers had the second with a 7-0 vote by the board.

## **ECA**

Extra-Curricular Monthly Financial Reports show that the funds are doing well. Mr. Schimpf expressed some concern with the winter sports and the costs of having those events with limited seating available due to COVID. Brandi Vandivier asked if we anticipate additional costs or just not the same revenue. The Superintendent felt there would not be additional costs, just a limited number of fans being able to attend which would cause revenue to decrease. Kim Cooper made the motion to approve and Brandi Vandivier with the second. The board voted 7-0.

## **Utilities**

Superintendent Schimpf indicated that water consumption is down as well as the electricity bill due to decrease or less use of the A/C. However, base prices are increasing for the hydrants, water and waste water. No action was required.

## **Requests and Communications**

None

## **Personnel Report:**

It was recommended to the board to accept the resignation from Laura Mabry, as a Sp Ed Preschool Teacher at RES effective 10/25/2020. Rusty Akers made the motion and Jim Wrightsman had the second with a vote of 7-0 from the board.

There was a recommendation to approve a leave of absences for Amber White, FACS teacher at PHHS, for maternity leave during the second semester. Brandi Vandivier made the motion to approve and it was seconded by Kim Cooper with the board voting 7-0.

Pam Hobbs, Title I teacher at TRES, is requesting a leave of absence from Nov. 18, 2020 to March 9, 2021. Rusty Akers made the motion to approve and Jim Wrightsman had the second with a 7-0 vote from the board.

The following recommendations to approve hiring were presented to the board:

The board was asked to approve Paula Branam as an IA for the Functional Class at TRES. She will be working at TRES but paid through Southwest Parke Community School Corporation as part of the Co-Op Program. Brandi Vandivier made the motion and Rusty Akers with the second. The board had a 7-0 vote to accept.

It was recommended to the board to hire Lou Ann Spurr as a sub for Amber White's maternity leave at PHHS from Jan. 4, 2021 to May 26, 2021. Her pay would be at a level K based upon the pending 2020-21 Master Contract approval. She will be given a temporary teacher's contract

due to subbing a full semester. A motion was made by Mike Neeley and seconded by Jim Wrightsman with a 7-0 vote.

**Old Business**

**None**

**New Business**

Donations:

With a motion by Rusty Akers and second by Kim Cooper the board voted 7-0 to accept the following donations:

SCHOOL	DONOR	AMOUNT	ACCOUNT
RES	Treas of Parke County	\$1000.00	RES Student Activity (Red ribbon week)
PHHS	Parke Co REMC	\$250.00	PHHS FFA
PHMS	Parke Co REMC	\$250.00	PHMS FFA
TR Campus	Otterbein United Methodist	\$125.00	Student Donations- TR Café
RV Campus	Otterbein United Methodist	\$125.00	Student Donations- RV Café
RES	International Paper	\$1000.00	RES PE Supplies- Harpold
TRES	International Paper	\$1000.00	TRES PE Supplies-Harpold

Total monetary donations this month of: \$3,750.00

The following Fundraisers were submitted for approval by the board:

Club/Organization	Sponsor	Description	Goal
RES Robotics	Elizabeth Faust	Entry fees for tournament-Pre Order Hexbug Fundraiser Pack to sell	500.00

A motion was made by Kim Cooper and seconded by Rusty Akers with the board voting 7-0 to approve the Fundraisers.

Superintendent Schimpf recommended to the board to approve Phase II of the LED Lighting at PHHS. The LED Lighting Proposal will be included in these minutes. This will help in minimizing utility expenses with an estimated savings of \$555.00 monthly and \$6,996 a year. With the cost of the project at \$21,196.20, it will take over three years to payback the full cost of installation and purchase. Brandi Vandivier made the motion to approve and Rusty Akers had the second. The board voted 7-0.

At this part of the meeting, the board entered into a Public Meeting to discuss the tentative agreement for the teacher's master contract, which is a statutory meeting opened for public comments. A copy of the Master Contract will be made part of these minutes. There were no public comments, so that part of the meeting was closed and the board continued on with their agenda.

Superintendent Schimpf asked them to approve a Board Transportation Committee. The committee will meet in December to discuss bids/proposals by contractors. Mr. Schimpf asked the board to appoint two board members for this committee. Jim Wrightsman and Scott Ramsay volunteered. Brandi Vandiver made the motion to appoint Jim Wrightsman and Kim Cooper had the second. The board voted 6-0-1, Jim Wrightsman abstaining to approve.

Kim Cooper made the motion to appoint Scott Ramsay with Rusty Akers seconding. The board voted 6-0-1, Scott Ramsay abstaining to approve.

Mr. Schimpf asked the board to add an additional Behavior Specialist position at RES which will be funded through Title I. This will be a position with qualifications of a teaching license and possibly some administrative experience. Rusty Akers made the motion to approve and Kim Cooper made the second with the board voting 7-0 to approve.

It was also recommended to add a full time Guidance Counselor position for either TRES or PHHS. Currently the guidance counselor position at TRES is shared with PHHS. This would allow a full-time counselor at TRES and a full time second counselor at PHHS. This will be funded through Title IV and Cares Act. It is possible that this position would be a temporary position, but would be funded for the remainder of this school year and all of the 2021-2022 school year. Rusty Akers made the motion and Kim Cooper seconded with the board vote of 7-0.

The board reviewed the policy concerning employee pay during COVID-19. Currently the guidance from the US Department of Labor runs out December 31, 2020. A copy of the Employee Rights with Paid Leave Entitlements, Eligible Employees, Qualifying Reasons and Enforcement is part of these minutes. These guidelines state the 6 reasons for an employee to be out. Reasons 1-3 indicate that employees shall receive full pay for up to 80 hours of scheduled work not to exceed \$511.00 per day. Reasons 4-6 indicate that employees shall receive 2/3<sup>rd</sup>s of their regular pay not to exceed \$200.00 per day or \$2000.00 per leave period. The Corporation currently pays employees at 100% for reasons 1-6. Brandi Vandivier asked if the school corporation would be reimbursed for the 2/3 pay since the US Department of Labor requires it. It was stated that there is no reimbursement. Rusty Akers asked about Cares Act Monies for this pay, but it was indicated that this would be payroll expenses which does not fall under the Cares Act. The board members had several questions on numbers 4,5 and 6. Each board member expressed their thoughts on the options. The members mentioned more clarification and some concern on paying 100% and having to pay a sub if that teacher is out for extended period due to being quarantined numerous times due to their children being quarantined. After much discussion, Brandi Vandivier made the motion to stay with pay at 100% until the end of the year and then see what the Department of Labor's new guidelines will be at that time. Jim Wrightsman seconded and the board voted 7-0.

**Miscellaneous Business:**

Superintendent Schimpf asked the board to approve the resignation of Amy Cogdill as a temporary full-time custodian at PHHS. Rusty Akers made the motion and Brandi Vandivier had the second with the board voting 7-0.

Mr. Schimpf recommended the board to approve the resignation of Margaret Sockwell as Life Skills teacher at TRES. Jim Wrightsman made the motion and Rusty Akers seconded it with the board voting 7-0.

The board was asked to extend the hours of two instructional aides at PHMS. Superintendent Schimpf recommended extending the hours for of the two positions from 5.75 to 6.5 hours per day. Brandi Vandivier made the motion and Kim Cooper with the second the board voted 7-0 to approve.

There were two additional fundraisers presented to the board for approval.

Club/Organization	Sponsor	Description	Goal
PHMS Yearbook	Melissa Smith	Winter Sports Photo	500.00
PHMS Yearbook	Melissa Smith	Winter Sports Photo	300.00

Rusty Akers made the motion and Brandi Vandivier had the second with the board voting 7-0.

**Superintendent’s Report:**

Superintendent Schimpf updated the board on Covid-19. Quarantines and updates were discussed. An updated list of numbers was shared with the board members. Since the beginning of the year, we have had 15 positive cases. The corporation currently has 166 people quarantined at this time. Rusty Akers asked out of the positive cases how many were staff members. The CDC has updated on their website that a person that has tested positive for COVID, after their 14 days does not have to be quarantined for three months. Scott Ramsay commented that everyone needs to use their best judgement and stay home if they are sick.

Mr. Schimpf gave an update on athletics. The Governor of Indiana’s update as of October 11<sup>th</sup> stated that if your county is designated as orange, then sporting events would limit the number of spectators to 25% and everyone would have to wear a mask. If your county is designated as red the spectators would be restricted to guardians/parents and necessary school personnel with everyone having to wear a mask. There was no indication of what the limitation would be if the county was designated as yellow. Brandi Vandivier asked how this would be enforced. Mr. Schimpf indicated that the corporation will have masks available at the ticket takers booth area for those that do not have a mask with them. There was additional discussion on what would

happen if spectators refuse to wear masks, at which point it was mentioned that the events could be shut down.

**Comments from the Public:**

Numerous teachers were signed up to discuss the mask policy and students refusing to wear them. They asked the board to provide a policy so that the teachers can enforce masks wearing better. The board felt that all the guidelines were in place and it was an administration matter. There were also comments on remote learning and communication.

**Future Meeting Dates:**

A Special Session is scheduled for November 18<sup>th</sup> at 6:00PM @ Parke Heritage High School with an Executive Session to follow.

**Adjournment**

**The regular session was adjourned at 7:40 pm**  
North Central Parke Community School Corporation

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Scott Ramsay, President

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Jim Wrightsman, Member

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Rusty Akers, Vice-President

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Brandi Vandivier, Member

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Kimberly Cooper, Member

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Mike Neeley, Member

ATTEST:

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Gina Sunderman, Secretary